

MID CALDER PRIMARY SCHOOL - PARENT COUNCIL



Date: 18th September 2024
Time: 1815-1730hrs
Facilitator: Mrs G Cyphus (Chair)

In attendance

Mr R Taylor (Acting Head Teacher) (RT)
Mrs G Cyphus (Chair) (GC)
Miss Y Hannah (Secretary) (YH)
Mrs C McAdam (CM)
Mrs A Knight-Dawson (AKD)
Mr AX (AX)

Approval of minutes

Prev minutes accepted as approved

AGM

The Chair introduced the session and a motion was made to re elect GC as chair for 24/25 session- passed. A motion to elect YH as secretary was made – agreed and confirmed. Deputy Chair position remains vacant due to resignation of previous holder.

Head Teacher Report

RT requests agenda for all meetings be set & circulated prior to meetings (48hrs) – head teacher report will also be made available prior to meeting.

RT requests meeting dates be agreed for 24/25 session asap to allow for effective planning

Staffing Update :1 x retiree, 2 probationers & one staff member leaving for maternity leave. Mat leave cover in place on fixed term until end of session)

School looking to advertise for an additional PSW – specific are of coverage for playground – fixed contract for session 24/25 with aim to be in role by EOY

Breakfast club – well utilised (c50% of school pupils)

School improvement plan : areas covered : Wellbeing (using emotion works) / high quality teaching / expressive arts / equity / sustainability

Standards & Quality report

Assessed at level **Good** which was additionally supported by a recently conducted VSE-

validated self assessment (in September 2024) which also graded school at Good : full report to be submitted and subject to further discussion at EQAC (Education Quality Assurance Committee) (date TBC)

Budget

Budget update provided by RT

Committee requests / discussion points

GC raised discussion wrt consistency of PE – RT confirmed 2hrs per class is scheduled & outcomes appropriate to age in place

Next meeting

4th November 2024, Mid Calder Primary School @ 1815hrs